

EXHIBIT A

Job Description

Function	Inside Sales					
Job Family	Sales Representative					
Job Family Summary	Individual contributors responsible for selling Dell's products and services (via telephone, web or e-mail) to specified customer segments.					
Principal Accountabilities	<ul style="list-style-type: none"> • Responsible for selling Dell's products and services. • Works effectively in a team environment. • Focuses on passionate delivery of a positive and rewarding customer experience according to Dell standards. • Increases line of business penetration. • Three types of Sales Representative: <ul style="list-style-type: none"> — Retention/Development focuses on maintaining and expanding business relationships/market share with existing Dell customers. — Acquisition focuses on identifying, targeting, qualifying, and closing new business opportunities. — Queue/Transactional focuses on fielding in-bound sales calls and efficiently completing/closing the sale; all must effectively utilize Dell tools and work closely with the necessary resources and field to meet sales objectives. 					

Global Grade	A4	71/A5	72/B1	73/B2	74/B3	75/CT
Global Job Code	SISR1030	SISR2000/ SISR1040	SISR2100/ SISR1100	SISR2200/SISR1110	SISR2300/SISR1120	SISR2400/SISR1200
Global Title	Inside Sales Representative IA	Inside Sales Representative IB	Inside Sales Representative I	Inside Sales Representative II	Inside Sales Representative III	Inside Sales Representative IV
Region Usage	Not intended for US					
Scope	<ul style="list-style-type: none"> • Articulates how the Dell business model relates to selling Dell products and services. • Transactional focus. 	<ul style="list-style-type: none"> • Articulates how the Dell business model relates to selling Dell products and services. • Transactional focus. • Occasional involvement in outside sales lead with Sales Representative support. 	<ul style="list-style-type: none"> • Articulates how the Dell business model relates to selling Dell products and services. • Transactional focus. • Occasional involvement in outside sales lead with Sales Representative support. 	<ul style="list-style-type: none"> • Works persistently to gain new accounts and/or identify opportunities in account territory. • May have transactional or relationship focus. • May include out bounding to drive current penetration in retention and development accounts. • Occasional involvement in outside sales lead with Sales Representative support. • If account/ 	<ul style="list-style-type: none"> • Works with customers in complex business environments to devise new and innovative solutions to business challenges. • Relationship focus. • May include out bounding to drive current penetration in retention and development accounts. • Some involvement in outside sales lead with Sales Representative support. • If account/ 	<ul style="list-style-type: none"> • Devises new approaches/ methods to selling Dell products and services. • Relationship focus. • May include out bounding to drive current penetration in retention and development accounts. • Some involvement in outside sales lead with Sales Representative support. • If account/ acquisition focused individual

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			acquisition focused, individual responsible for:	support.	responsible for:		
			— Low-to-average revenue spend and/or account complexity within assigned business.	• If account/acquisition focused, individual responsible for:	— Highest revenue spend in business and/or account complexity within assigned business.		
			— Limited strategic value within assigned business.	— Average-to-high revenue spend and/or account complexity within assigned business.	— Greatest strategic value within assigned business.		
Complexity			— Higher strategic value within assigned business.	—	—		
Knowledge and Skills			• Entry level sales representative, learning segment and product/service offerings.	• Intermediate level sales representative, complete understanding of segment, product/service offerings and client set.	• Accomplished level sales representative, influencing how others engage/ interact with client set.		
			• Regular coaching/ mentoring required.	— Some coaching/ mentoring required.	— Leveraged to serve as coach/ mentor.		
			• Frequent contact with manager.	— Regular contact with manager.	— Status updates with manager.		
			• Learns the full range of Dell technology, products, and services and is able to identify how these products and services align to customer needs.	• Effectively articulates the value proposition associated with Dell's products and services.	• Uses thought leadership to build customer relationships and assist customers in developing business solutions using Dell products and services.		
			• Cooperates and collaborates with colleagues, cross-functionally, to	• Recommends business solutions considering customer needs and Dell interests.	• Coaches others in closing complex deals and assists others in keeping up-to-date on Dell's technology, products, and services.		
			• Learns the full range of Dell technology, products, and services and is able to identify how these products and services align to customer needs.	• Builds relationships with customers based on knowledge of Dell's technology, products, services.	• Utilizes strategic probing to identify, evaluate, and recommend alternative business solutions.		
			• Explains technical, industry, and market facts to position Dell as a competitive solution.	• Stays abreast of current industry			

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	<ul style="list-style-type: none"> support the sales process. Understands the administrative and operational requirements of the job. Demonstrates good judgment in analyzing information to make routine decisions. 	<ul style="list-style-type: none"> Cooperates and collaborates with colleagues, cross-functionally, to support the sales process. Understands the administrative and operational requirements of the job. Demonstrates good judgment in analyzing information to make routine decisions. 	<ul style="list-style-type: none"> Cooperates and collaborates with colleagues, cross-functionally, to support the sales process. Understands the administrative and operational requirements of the job. Demonstrates good judgment in analyzing information to make routine decisions. 	<ul style="list-style-type: none"> trends and how Dell's customers are being impacted to help solve specific market challenges in targeted industries. Leverages cross-functional resources to achieve results/meet customer needs. Effectively prioritizes multiple demands while ensuring customer needs are met. Makes decision based on an appropriate amount of information/data analysis. 	<ul style="list-style-type: none"> Analyzes multiple market factors to both anticipate/identify customer problems/needs and recommends appropriate solution. Engages cross functional resources, regardless of geographic location, in order to achieve goal/meet customer needs. Effectively balances demands from multiple stakeholders. Effectively balances short term and long term priorities. Develops and implements account plans that drive the attainment of critical business objectives. 	<ul style="list-style-type: none"> Exhibits a broad base knowledge of multiple or related industries as well as an acute business understanding. Organizes internal/external resources in response to customer needs.
Management Responsibility	<input type="radio"/> No. <input type="radio"/> Yes.	<input type="radio"/> No. <input type="radio"/> Yes.	<input type="radio"/> No. <input type="radio"/> Yes.	<input type="radio"/> No. <input type="radio"/> Yes.	<input type="radio"/> No. <input type="radio"/> Yes.	<input type="radio"/> No. <input type="radio"/> Yes.
Experience	<ul style="list-style-type: none"> 0-2 years of work/sales experience. 	<ul style="list-style-type: none"> 0-2 years of work/sales experience. 	<ul style="list-style-type: none"> 0-2 years of work/sales experience. 	<ul style="list-style-type: none"> 1-2 years of work/sales experience. 2-3 years of related, industry or segment experience. 	<ul style="list-style-type: none"> 2-3 years of sales experience. 3-5 years of related, industry or segment experience. 	<ul style="list-style-type: none"> 3-5 years of sales experience. 5+ years of related, industry or segment experience.

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All statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.